



# Fundraising Event Information Form

Please return this form to:  
**enCourage Kids Foundation**  
1560 Broadway, Suite 600  
New York, NY 10036  
or: [fundraising@encourage-kids.org](mailto:fundraising@encourage-kids.org)

Contact Name: \_\_\_\_\_

Company Name/Title: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Event Date: \_\_\_\_\_ Event Location: \_\_\_\_\_

Event Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Target audience for event: \_\_\_\_\_

How will the event be promoted?: \_\_\_\_\_

Estimated Funds Raised: \$ \_\_\_\_\_

How will the event funds be raised? (check all that apply):

Ticket Sales  Raffles  Auction  Donations  Bear Sales  Other: \_\_\_\_\_

Will you require enCourage Kids name or logo for promotional use? If so, please note that all materials must be approved by enCourage Kids Foundation:  Yes  No

What type of promotional materials do you require for your event? (check all that apply):

Stickers  Brochures  Signage  Swag  Video  Other: \_\_\_\_\_

How did you hear about enCourage Kids?: \_\_\_\_\_

\_\_\_\_\_

For more information about enCourage Kids Foundation and hosting an event, please call us at 212-354-2878.

For planning an event in the the Capital Region, please call or email

Rainbow Doemel, Manager of Development & Community Outreach at 518-925-2533 | [rainbow@encourage-kids.org](mailto:rainbow@encourage-kids.org)

Completed forms should be mailed (address above) or emailed to [fundraising@encourage-kids.org](mailto:fundraising@encourage-kids.org)

All checks should be made payable to: enCourage Kids Foundation.